* Registration for Courses in Summer Semester 2020 *

Discover our full program at [www.campus.tum.de](http://www.campus.tum.de).
Look left, choose Central Service Institutions > Language Center > German as a Foreign Language > Courses.
Click the T-button to look for groups that fit into your schedule.

All courses will take place as online-sessions at the times shown in TUMonline.
To really profit from the course it is advisable to participate in sessions and offline activities on a regular basis

- Only TUM students including exchange students can sign up for courses at TUM Language Center.
- You can only sign up once your enrollment process is fully completed. We do not sign up students manually or by e-mail.
- In TUMonline, your name will automatically be put on a waiting list. Before the first meeting, confirmed places will be allocated on a preliminary basis (details see further down)
- Students **without** any previous knowledge in German please sign up for courses at level A1.1.
- Students **with** previous knowledge in German need to do a placement test at [www.moodle.tum.de](http://www.moodle.tum.de) as a first step:
  - Click “Site home”, then “Course categories”.
  - Choose semester in the lower middle, then select „Weitere Einrichtungen“ > „Sprachenzentrum“ > „Einstufungstests“ > „Deutsch als Fremdsprache“ > „Einschreiben“.
  - Choose a placement test and click „Test jetzt durchführen“.
  - Take a screen shot of the result to be able to present it to your teacher.
- The placement test will help you to decide, which level to choose. For your self-assessment please also take into account: The better your knowledge in one level, the higher your chances to successfully finish the next level.
- A plus course covering two levels – e.g. A2.1 plus A2.2 – is only advisable for students who are prepared to devote a substantial amount of time to study German.

* Start of Registration: April 6, 2020 from 8 a.m. *
Please click the T-button in TUMonline to find out about the exact time of registration for your selected course.

- TUM staff, visiting scholars, doctoral candidates and postdocs **without** access to TUMonline: We try to reserve 1-2 places in every class - subject to availability, no guaranteed places. Please write to the instructor in advance and come to the first class meeting. Also see our special program for you on [www.tum.de/daf-staff](http://www.tum.de/daf-staff).
* How to obtain and keep a confirmed place *

- Confirmed places will be assigned according to the position on the waiting list shortly before the course starts. Approximately 15 students will get a place in the course.

- Please note that you are only entitled to keep your confirmed place if you attend the first online class meeting. Otherwise, your place can be given to the next student on the waiting list.

- In case of technical problems, please send an email to the teacher of the class on the same day:
  - Go to the course list in TUMonline and click the T-button of your course.
  - Look for your group and move right to the column “Lecturer”.
  - Do not forget to mention your selected level and group.

- If you do not have time to attend the first class, contact the lecturer of your selected group in advance (see above). You will then keep your position on the list until the next class.

- Students who do not appear to have the required knowledge for the chosen level may receive a recommendation for a different level.

- Please note, that TUMonline does not let you keep your position on the waiting list when you switch groups. Therefore, when signing up, please take in consideration the result of our placement test in Moodle.

- All free places will be given to people on the waiting list according to their number.

- If you do not receive a confirmed place, please check TUMonline for groups with less students and ask by mail for spaces that may have become vacant.

- Please deregister immediately if you have signed up for a course that you no longer wish to attend – thank you!

* Participation online *

- We have decided to offer our language courses online and give students the opportunity to gain ECTS points. The requirements for obtaining the credits will be communicated by the teacher of your class.

- You will meet your teacher online at the hours scheduled for your course. She/He will send an email to people with a confirmed place before the first class. In this mail, further details will be given.

- Language teaching and language learning will be different from what we are familiar with. We trust in everyone’s understanding, flexibility, and willingness to deal with any problems we may encounter.